



Request for Bids (RFB)

CITY OF NEVADA  
NEVADA, MO 64772

**Riding Greens Mower**

RFB Number: **RFB # 2017-07**  
Bid Issued: **January 12, 2017**

Contact: **Harold Gragg**  
Phone: **417 684 7329**  
Email: **hgragg@nevadamo.gov**

RETURN BIDS NO LATER THAN: **1/27/2017 @ 10:00 a.m.**

The City of Nevada is actively soliciting bid for **Riding Greens Mower** as described and specified on the attachment hereto. All bids are to be sealed and submitted to:

City of Nevada, City Clerk  
110 S. Ash St.  
Nevada, MO 64772

SEALED Bids will be received on or before **1/27/2017 @ 10:00 a.m.** in a sealed envelope at City Hall, 110 S. Ash St., Nevada, Missouri 64772 and marked **RFB # 2017-07, Riding Greens Mower**. All bids are to be submitted by mail or hand delivered. No facsimile or other electronically submitted bids will be accepted.

## **INSTRUCTIONS TO BIDDERS**

### **1. BIDDER'S QUESTIONS:**

- 1.1. All questions regarding technical specifications, bid process, or other related questions must be directed to the contact person indicated on this RFB.

### **2. REQUEST FOR ACCOMMODATION:**

- 2.1. If you are an individual with special needs as addressed by the Americans with Disabilities Act, please notify City Hall, 110 South Ash Street, Nevada, Missouri, 64772 or call 417-448-5102, at least five (5) working days prior to the bid opening.

### **3. BID EVALUATION/CONTRACT AWARD:**

- 3.1. Any contract resulting from this request shall be awarded in response to a bid providing the lowest and best bid to the City of Nevada.
- 3.2. The City of Nevada reserves the right to reject any and all bids, to waive any and all informalities not involving price, time or changes in the work, and the right to disregard all nonconforming, non-responsive, unbalanced or conditional bids. Also, the City reserves the right to reject the bid of any bidder it believes would not be in the best interest of the City to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standards or criteria established for the proposed services. The City also reserves the right to select the bid it deems most beneficial and economical.
- 3.3. The City of Nevada hereby notifies all bidders that it will insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry or national origin in consideration for an award.

**4. STATE CONTRACT: (if applicable)**

- 4.1 This is to advise all Bidders that the City of Nevada will check the State of Missouri Contract pricing.

**5. STATE SALES TAX: (if applicable)**

- 5.1 This transaction is exempt from state sales tax and the City will assist the successful bidder in obtaining the necessary documents to exclude sales tax.

### **Riding Greens Mower Specs:**

- Swing - Out Center Unit
- Bio-Degradable Hydraulic Fluid
- Air- Cooled Gas Engine
- 15 Blade Reels
- Cutting Width Of Mower - 62 Inches
- Two Year warranty

**SUBMISSION OF BIDS:**

Bids must be priced, signed and returned (with all necessary attachments) to the office of the City Clerk by the closing date and time specified.

The bidder must respond to this RFB by submitting all data required herein in order for the bid to be evaluated and considered for award.

Written assurance that the quoted rate/price will be honored for at least 30 days to allow for reasonable and expeditious processing by City staff and the City Council.

**Date:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Name (please Print):** \_\_\_\_\_

**Company address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_  
\_\_\_\_\_